

20 QUESTIONS

Prepare a list of your own questions for your informational interview. Following are some sample questions:

1. On a typical day in this position, what do you do?
2. What training or education is required for this type of work?
3. What personal qualities or abilities are important to being successful in this job?
4. What part of this job do you find most satisfying? most challenging?
5. How did you get your job?
6. What opportunities for advancement are there in this field?
7. What entry level jobs are best for learning as much as possible?
8. What are the salary ranges for various levels in this field?
9. How do you see jobs in this field changing in the future?
10. Is there a demand for people in this occupation?
11. What special advice would you give a person entering this field?
12. What types of training do companies offer persons entering this field?

13. Which professional journals and organizations would help me learn more about this field?
14. From your perspective, what are the problems you see working in this field?
15. If you could do things all over again, would you choose the same path for yourself? Why? What would you change?
16. What do you think of my training and experience in terms of entering this field?
17. With the information you have about my education, skills, and experience, what other fields or jobs would you suggest I research further before I make a final decision?
18. What do you think of my resume? Do you see any problem areas? How would you suggest I change it?
19. Who do you know that I should talk to next? When I call him/her, may I use your name?
20. Where's question #20?

Source:

www.artistresource.org/jobhunt.htm

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